

Date approved by CHBoT \_\_\_\_\_  
Start date \_\_\_\_\_  
End of term \_\_\_\_\_  
Member replacing \_\_\_\_\_



## APPLICATION FOR THE CHAPTER HOUSE BOARD OF TRUSTEES

This application is to be completed by the prospective member of the Chapter House Board of Trustees by March 1. The Chairman of the Chapter House Board of Trustees will forward it on to the Idaho State Executive Board for consideration. The Idaho State Executive Board considers the service and experience that a member has on a local chapter level. A letter of recommendation from your local chapter shall be sent with this application addressed to: Chapter House Board Chair, P.E.O. Chapter House, 114 E. Logan, Caldwell, ID 83605 or emailed to [idpeoch@gmail.com](mailto:idpeoch@gmail.com).

The Chapter House Board of Trustees consists of twelve members, each with a four (4) year term. The Board meets bi-monthly, the third Thursdays of July, September, November, January, March, and May from 1 p.m. to 4 p.m. at the Chapter House. Special meetings may be called. Board information and much committee work must be done by email due to geographic distances. Having email availability is necessary for work and communication. Attendance at every Board meeting is essential. All Board members have committee assignments and may simultaneously hold an office. Prospective candidates will be invited to have an interview with a Board member to further discuss board responsibilities, at which time they will be encouraged to visit as an overnight guest.

Volunteering to be a member of a working, non-profit Board requires consistent and thoughtful donations of time and talent. Having some basic skills in management, planning and group process serves a board member well. Specific skills are often needed, especially in financial planning and resource development, computer literacy, property maintenance, and personnel management.

APPLICANT NAME \_\_\_\_\_ CHAPTER \_\_\_\_\_

Address \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

### P.E.O. ACTIVITIES:

Offices held \_\_\_\_\_

Other chapter experience \_\_\_\_\_

\_\_\_\_\_

Active P.E.O. member \_\_\_\_\_ years (2 years minimum required)

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**Educational/Professional Background:**

**Other Volunteer/Board Experience and Skills:**

Please write a paragraph about yourself concerning your interests and your reason for considering this opportunity to serve Idaho State Chapter on the Chapter House Board.